



Thursday, 21 November 2013  
Heritage Commission Conference Room  
237 Atlantic Avenue

Present:

Carolyn Brooks  
Paul Cuetara  
Donna Etela, Chair  
Jim Maggiore  
Cynthia Swank

Alternate Members: Tibbie Field, Jeff Hillier, Jane Robie

Absent: Jane Currivan, Shep Kroner

Also present: Martha Cummings

1. Call to Order at 9:35am. Designation of voting - Robie to vote for Currivan.
2. Treasurer's Report. No report provided by town and no known expenditures.
3. Approval of Minutes
  - October 17, 2013. Approved
  - October 23, 2013. Approved

4. Old Business

**Plymouth State Intern Martha Cummings.** Cummings introduced herself and described her project of providing assistance in short- and long-term planning for the municipal facilities area, including the potential rail trail.

**167 Atlantic Ave.** Etela reported that four inquirers have requested information about the barn which is to be removed. She provided a plan drawn by Lauri Etela and pictures. The owner was notified and any further dealings will be between the owner and inquirer. She noted that the owner has been cooperative and the effort good practice for the demolition review process.

The removal of the a barn on Exeter Road near Post Road was noted, and Etela hoped to learn more from the company which has dismantled it.

**Planning Commission Demolition Review Ordinance update.** Etela had send to members the version approved by the Planning Board on November 19. The first public hearing by the Planning Board on the ordinance will be December 17; members should try to attend. Etela noted that the person who left the meeting when she and Swank did thanked us for our efforts to encourage preservation so that North Hampton retains its character. Etela has contact information for Kotzen and will call him before the public hearing and ask if he would be willing to attend and comment. Maggiore reiterated that the ordinance would not have been a concern to him if it had been in effect when he removed his house.

**Survey Update.**

*212 Atlantic.* Field reported that McCann and she had nothing more on the property.

*Vision database.* Town Administrator Apple had just sent a spreadsheet based on the Assessor's database to Etela which she, in turn, sent to Cuetara who had originally requested such a spreadsheet, and Swank. Etela will email the spreadsheet to all members. Robie will work to create color coded tax maps. Cuetara will create individual spreadsheets by tax map # that can then be sorted.

*School survey.* Robie and Boesch are beginning on the NH Division of Historic Resources [DHR] Individual Inventory form.

Robie brought a slide tray containing pictures of the town taken by students in 1987. They are now sorted and Boesch prepared a list. Cuetara has a slide scanner; he, Swank and Robie will schedule a time to scan the slides in the HC Conference Room. Robie reported that there are scrapbooks prepared by Karen Weinhold's class for each decade starting with the 1950s. The one for the 1970s is missing. Some scrapbooks are in rough shape.

Robie recorded the interview with Carolyn Brown who grew up in the house which stood where the School is now located. She will transcribe the interview between the students and Brown. Brown's brother provided a floor plan of the house.

**National Register Nomination/Stone Building update.** Peter Michaud of the NH DHR has not responded to several messages asking for an update.

**Town Campus Facilities.**

Swank and Etela described what has occurred in the past month relating to space planning for the North Hampton Historical Society and the continued

confusion about the functions and governance of the Historical Society and the Heritage Commission.

Instead of being housed in a new Library building, the current concept drawing includes both storage and research/work space in the Town Administration building for the Historical Society and the Town's own historical and inactive permanent records which by statute and custom should be controlled by the Town Clerk. With the Clerk moving to the new Town Administration building, there now is the opportunity of having a Town Archives providing physical and intellectual control over the bulk of the Town's archival materials. The Historical Society's collection has been housed in Town Offices for about ten years - it simply will be moving to a larger space.

Swank distributed a marked up version of the 11/7 concept drawing in which she renames the spaces to make their functions more clear to anyone looking at the plan, and to discourage the use of the words history, heritage, historical; and a timeline outlining space planning efforts for the Historical Society since the Library invited the Society to indicate its space needs in 2012.

Hillier pointed out that the Town of Exeter provides support to the Exeter Historical Society; Etela that other towns and historical societies have combined collections.

Maggiore indicated that the Recreation Department likely will be located in the stone building. He also indicated that the Town Administrator has given and will continue to do neighborhood presentations about the municipal facilities effort explaining why, what, and how much. There is a 12/15 deadline for the warrant. Cuetara recommended that the Select Board consider alternatives to the Bond Bank.

**Action Items from last meeting not yet discussed.**

Maggiore will investigate why the Heritage Commission will not have its own budget line for FY 2015 but continue to be listed under the Planning Board.

Swank will get the photos of 167 Atlantic onto Skydrive or Picasa Web Album. Leavitt did prepare a drawing of the layout of the house at 167 Atlantic as she remembered it but Lauri Etela's measured layout has superseded her effort.

Swank contacted Ryan at the NH DHR about the Determination of Eligibility notice for 223 Atlantic. Although the form reads differently from the 208 and 210 Atlantic Avenue notices, the 223 building, too, is not eligible for the National Register due to the removal of its porch. 223 Atlantic, like the others, is a contributing building to the National Register-eligible area.

Robie inquired about the 228 Atlantic Avenue form she had sent to Swank. Swank has the form but no further work has been done. She and Etela need to add maps, coordinates and photos before submission to the NH DHR.

Etela noted that the Historic Resources section of the Regional Master Plan prepared by the Rockingham Planning Commission and distributed by Swank has little information about North Hampton. Etela will contact Phil Wilson and / or Jenn Rowden to learn who will be updating the section.

#### 5. New Business

**Letter to Editor re Municipal Complex.** At some time the Commission may consider taking a vote and preparing a letter relating to the Town Archives or the historic buildings. A letter to the editor did not seem the right vehicle for clearing up the confusion about the Heritage Commission and Historical Society.

6. Next Meeting Date & Time. 12/19 at 9:30AM

7. Adjournment 11:20AM.

Cynthia G. Swank  
Recording Secretary